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## Office Memorandum • UNITED STATES GOVERNMENT

TO : Advisor for Management  
 FROM : Administrative Officer  
 SUBJECT: Increase in Security T/O

DATE: 5 December 1950

1. Supplementing memorandum to Personnel Officer dated 28 November 1950, further information indicates our office will be responsible for additional auditing duties which will require increases in present auditing staff. The following additional are estimated to complete the required assignments:

Fiscal	2 Auditors	GS-13
	"	- GS-12
	"	- GS-11
	1 Audit-Clerk	- GS- 5

2. In consideration of the entire work of this Division the property function would require:

Property	1 Auditor	- GS-12	) Type for AS + SSS 1/2
	1 "	- GS-11	
	1 Trainee	- GS- 7	
	1 Clk.-Steno.	- GS- 4	

3. Based on present work loads in field areas of Research Branch, 25X1A it is suggested that the T/O include [REDACTED] instead of an equal number in each as originally requested.

25X1A

25X1A9a

25X1A9a

Document No.	13
No Change in Class.	<input type="checkbox"/>
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Class Change for TS	3 (0)
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